SCRUM MEETING WEEK (4)

**:white_check_mark: Sprint planning checklist**

| **Preparation** | **Meeting** | **Follow up** |
| --- | --- | --- |
| ​​Met with team members to discuss the focus of this sprint and what to focus on. Discussed high level tasks. | ​​Discussed capacity for this week and decided what can be completed. Broke down the tasks into smaller steps and created an action plan to complete it. | ​​Will meet again between Feb 3rd - 4th to discuss progress and further progress on issues. |

** Sprint team members**

| **Name** | **Role** |
| --- | --- |
| ​​ Ammaar Khan | ​​ Dev |
| Gabriel Matuoca | ​​ Dev |
| Murad Shahmammadli | Product Owner/ Dev |
| Omar Ankit | Scrum Master/ Dev |
| Ribhav Sharma | ​​ Dev |

** Sprint planning meeting items**

**Previous sprint summary**

| **Sprint theme** | ​​ N/A |
| --- | --- |
| **Issues completed** | ​​ N/A |
| **Issues left** | ​​ N/A |
| **Team Capacity** | ​​ N/A |
| **Summary** | ​​ N/A |

**Details Current sprint**

| **Start date** | ​​ 29/01/2024 |
| --- | --- |
| **End date** | 02/02/2024 |
| **Sprint theme** | ​​ Research and Organization |
| **Team capacity** | 40 hrs |
| **Issues capacity** | 8 |
| **Individual capacity** | Ammaar - 8 hr  Murad - 8 hr  Gabriel - 8 hr  Ribhav - 8 hr  Omar - 8 hr |
| **Potential risks** | Running into issues setting up the dev environment and having trouble deciding on technology to use. |
| **Mitigations** | Plan and research well before the deadline so potential issues can be resolved. |

** Sprint planning resources**

* Lecture slides
* <https://github.com/users/MuradSh/projects/1/views/1?filterQuery=assignee%3A>
* <https://reactnative.dev/docs/getting-started>
* <https://firebase.google.com/docs>